

# APPLICATION FOR COURSE WITHDRAWAL

Personal Details	Name:		Student No.:	
	Email:		Visa type:	Student      Other
	Address in Australia:		Address in your home country:	

Details of Withdrawal	What will your last day of study be?		
	Reason for withdrawal:	family reasons	medical reasons
		changing provider *	visa refusal
		course completion	other (explain below):

Details of Bank for Refund	Name of Bank:	
	Account Holder's Name:	
	Account No./ IBAN:	
	BSB (Australian accounts.):	
	SWIFT / BIC code (International):	

## Withdrawal Advice

Under certain circumstances, you may be eligible to receive a refund for some of your tuition fees. Refunds are subject to the Refund Policy which is found on your letter of offer. If you are on a Student Visa, we will report this withdrawal on your last day. You will need to leave Australia within 28 days or report to immigration if you are enrolling in a new school. \* Please note that if you are changing provider and have not completed 6 months of your primary course, you may require a release from IELI.

### Declaration

I hereby declare that the information provided to be accurate, and I authorise IELI to cancel my CoE.

Signature:

Date:

**This page is for  
OFFICE USE ONLY**

<b>Admissions Officer</b>			
Is the student eligible for a refund?	Yes	No	Comments:
Total unused tuition	\$		
Non-refundable amount (as per Terms & Conditions)	\$		
<b>Total tuition fee to be refunded</b>	\$		
OSHC (pre-arrival only)	\$		
Other	\$		
<b>TOTAL REFUND AMOUNT</b>	\$		
<b>Initials of Officer</b>			